



Sustainable Severn Sound

Sustainable Severn Sound (SSS) champions the integration of sustainability principles within our partner municipalities and their communities.

Sustainability Plan Steering Committee (SPSC) Meeting

Date	Thursday, July 7, 2016
Time	10am-12pm
Location	Sustainable Severn Sound's Office (c/o North Simcoe Community Futures Development Corporation), 105 Fourth Street, Midland

Attendees

Chris McLaughlin, General Manager, NSCFDC (Alternate Chair)
Councillor Barbara Coutanche, Township of Oro-Medonte
Ian Feigel, Intern, NSCFDC
Jonathan Main, Councillor, Ward 1, Town of Midland
Marina Whelan, Program Manager, Health Protection Service, Simcoe Muskoka District Health Unit
Patricia File, Councillor, Ward 1, Town of Midland
Ron Stevens, Councillor, Ward 4, Township of Severn
Tracy Roxborough, Sustainability Coordinator, Sustainable Severn Sound

Regrets

Andrea Betty, Director of Planning and Community Development, Town of Penetanguishene
Councillor Mike Lauder, Ward 2, Town of Penetanguishene
Jennifer Schnier, Communications and Economic Development Officer, Township of Georgian Bay
Doug Luker, CAO/Clerk, Township of Tiny
Keith Sherman, Executive Director, Severn Sound Environmental Association
Morgan Levison, Public Health Promotor, Simcoe Muskoka District Health Unit
Nick Popovich, Director of Development Services, Township of Georgian Bay
Jonathan Pauk, Planning Intern, Township of Tay
Karen Alexander, Community Engagement Leader, Township of Tiny
Steffen Walma, Deputy Mayor, Township of Tiny, County of Simcoe representative
Steve Farquharson, Director of Planning and Development, Township of Tay

1.0 Welcome and Approval of Agenda

Discussion: Chair requested any additions or changes to the agenda, with SSS indicating no changes requested. Chair then requested motion to approve the agenda. Moved by R. Stevens, seconded by S. M. Whelan. Agenda approved.

2.0 Approval of Minutes from the 2-Jun-16 SPSC Meeting

Discussion: Coordinator advised that the DRAFT minutes were provided to the SPSC on 30-Jun-16, with no corrections requested. Chair requested motion to approve the 2-Jun-16 meeting minutes. Moved by R. Stevens, seconded by J. Main. Minutes of the 2-Jun-16 SPSC meeting approved 7-Jul-16.

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Action Item: Coordinator to send the approved minutes to the Clerk of each partner municipality for submission to Council.



SustainabilityPlanSteeringCommittee_D

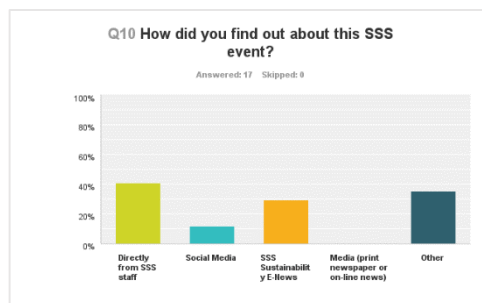
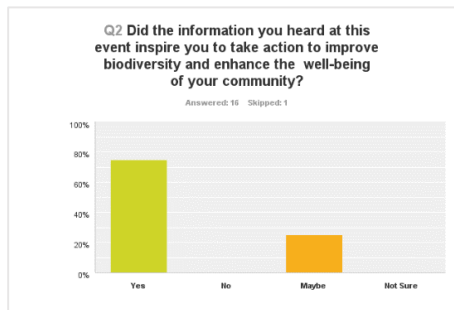
3.0 2016 SSS Work Plan Items

3.1 Sustainability Speaker Series

Discussion: Coordinator provided a summary of the event details including the survey responses and other details as below:

June 15 Event Details

- Written Summary and Presentations Can Be Accessed at: <http://www.sustainablesevernound.ca/index.php/blog/article/summary-of-ssss-june-15-speaker-event-at-lakehead-university>
- Survey Responses
 - Attendees: 36 + 5 Speakers
 - Responses: 17
 - Attendees Interested in Follow-Up Session for their Organization: 9
 - Attendees Interested in a Follow-Up Meeting to Discuss: 8



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M. Whelan also shared information that the Collingwood Environment Network had posted the June event on their website with a positive write-up, which is available here: <http://www.environmentnetwork.org/in-the-news---monthly-e-news.html>, as well as a positive response from the SCDSB, which has resulted in the SCDSB connecting with the SMDHU to further explore EcoHealth and EcoSchools concepts and opportunities.

- ICLEI Guides from the event sent to each partner municipality (1 example as sent below)



Letter_June15_Follow-Up_Severn.docx

Action Item(s): (1) Coordinator to explore options for responding to the request for a follow-up session to the event through a message board service or similar service. (2) Coordinator to organize meeting with P. File to discuss ideas for follow-up session and the webinar concept.

3.2 Website Redesign Project

Discussion: Coordinator provided a status update on the website redesign project, including the case studies as noted below, funding items, and research and guidance documents.

- Case Studies

Georgian Bay: (1) Good Food Basket, and (2) Electric-Vehicle Charging Station (15-Jul-16).

Midland: (1) Solar School Zone Assemblies, (2) DES (WWTP), (3) Native Species List for Development Proposals.

Oro-Medonte: (1) Conservation Demand Management Plan – Achievements of the Corporate Energy Team, and (2) Transition to Tablets in Parks and Recreation Operations (18-Jul-16)

Penetanguishene: (1) Community Design Manual, (2) Watt Not Program, and (3) Streetscaping Program (*not scheduled*).

Severn: (1) Outdoor Fitness Equipment, and (2) LED Signage Installation as Community Partnership.

Simcoe: (1) Food and Agriculture Charter, and (2) Event Recycling Manual.

Tay: (1) Phragmites Project, (2) Tay Bike Day, (3) Bike Station Installation on the Tay Trail, and (4) Tay Community Garden and Fruit Orchard (22-Jul-16).

Tiny: (1) LED Streetlight Project, (2) Tiny Health and Fitness Day, (3) Septic Reinspection Program (28-Jul-16).

- Survey (Georgian College RAP) sent to all municipal staff and Councils per CAO approval (1 example as sent below)

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SurveyRequest_LettertoCAO_RDunn_Or

- Project Update and Revised Timeline to Incorporate Sustainability Report Card Release at next Sustainability Speaker Series in November, 2016



WorkPlan_ProjectCharter1_Updated_Ju

Discussion: Chair requested motion to approve the updated Work Plan for Project Charter #1 as presented by the Coordinator. Moved by P. File, seconded by M. Whelan.

3.3 Sustainability Report Card

Discussion: Coordinator provided a summary of tasks and timeline associated with the development of the report card, as recommended by the SPSC at the 2-Jun-16 meeting. Comments were received from the SPSC for the report card, including the style/format (grading, checklist, adopter/achiever/promoter, etc.), the indicators or actions which would be most appropriate, a recommended reduction in the printing budget and an increase in the design budget, and the creation of a sub-committee to oversee the process. Chair requested a motion to approve the creation of a sub-committee to oversee the report card process. Moved by R. Stevens, seconded by B. Coutanche. Chair requested a motion to approve the Project Overview with the recommended changes – moved by M. Whelan, seconded by J. Main.

Action Item(s): (1) Coordinator to integrate the recommendations for the Project Overview into the document below and submit to the SPSC for their reference at the 4-Aug-16 meeting. (2) SSS to form a Sustainability Report Card Sub-Committee to oversee the development of the report card. (3) Coordinator to prepare an Event Overview for review and comment by the SPSC at the 4-Aug-16.



SustainabilityReportCard_ProjectOvervi

3.4 Walk for Water - Proposed Township of Tay Initiative: CANCELLED

Discussion: Coordinator provided a summary of the status of the proposed Walk for Water, being that insurance was a challenge to acquire, which led the group to postpone the August event. A letter was submitted per SPSC recommendation from the 2-Jun-16 meeting, which is enclosed below. No other action required at this time.



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ResponsetoTayCouncil_Jun6_SSS_WFW

4.0 Budget

- Financial Statement as of 30-Jun-16



FinancialStatement_30-Jun-16.pdf

5.0 Aug 2016 – October 2016 Meeting Schedule

Date	Time	Location	Purpose
Thursday, August 4, 2016	10am-12pm	SSS Office, 105 Fourth Street, Midland	Review Sustainability Report Card Criteria
Thursday, September 1, 2016	10am-12pm	SSS Office, 105 Fourth Street, Midland	Regular Meeting
Thursday, October 6, 2016	10am-12pm	SSS Office, 105 Fourth Street, Midland	Regular Meeting
Thursday, November 3, 2016	10am-12pm	SSS Office, 105 Fourth Street, Midland	Regular Meeting

6.0 Information Sharing

- June Sustainability Building Block (theme or focus area for the month) Greener, Food-secure Communities: E-News
<http://www.sustainablesevernound.ca/index.php/blog/article/june-sustainability-bulletin-is-now-available>
- July Sustainability Building Block (theme or focus area for the month) Housing and Community Development: E-News

Discussion: The committee provided recommendations for July Newsletter, including: Midland representatives offering Strong Town (Planning Blog) recommendation, Net-Zero Housing per Ontario’s Climate Change Plan – examples of model net-zero houses in London and/or Guelph, Tiny Houses, Building Homes out of Shipping Containers (Barrie), Housing First (End to Homelessness), County of Simcoe Social Housing, Backyard Chicken Discussion (Midland Mirror); SMDHU representative offering ideas on Ontario’s Climate Change Plan for Energy Efficiency/Social Housing/Net-Zero Housing,

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Healthy Housing Factsheet from SMDHU (provide a link); Oro-Medonte noting the Oro-Medonte Forest School.

J. Main requested that SSS prepare information for Best Practices for Tree Management/Urban Tree Management regarding tree removal, tree maintenance, and tree preservation.

P. File was in attendance at the Wye Marsh Boardwalk opening with Glen Murray, Minister of Environment and Climate Change – noted Glen Murray was recommending action in the face of an incredible challenge, and action is needed by local government. P. File also shared the date for Askennonia’s Zucchini Fest - August 27th in Little Lake Park.

M. Whelan and the SMDHU is finalizing literature review on children and healthy play, will share when complete. Work continues of the Climate Change Vulnerability Assessment by SMDHU, and SMDHU to meet with staff from the SCDSB to discuss nature and health initiatives (stems from June 15 SSS event).

Action Item(s): Coordinator to prepare newsletter for release and connect with J. Main regarding the Best Practice request.

7.0	Adjournment	Time:	11:46am
	Time:		
	Next Meeting	When:	Thursday, August 4, 2016
		Time:	10am-12pm
		Where:	SSS Office