

Sustainability Committee Agenda

Date March 7, 2019
Time 10:00am to 12:00pm
Location SSS Office, 105 Fourth Street, Midland ON

1.0 Approval of agenda

2.0 Approval of 7-Feb-2019 SC minutes (pages -)



Draft-Minutes_Sustainability-Committee

3.0 SSS work plan items

3.1 Reports to Councils, committees and/or municipal staff

The following information was submitted to Councils in Feb-2019:

- Approved 10-Jan-2019 SC minutes, available on our [website](#).
- Next report to Councils to be sent early March-2019 to April-2019, corresponding with delegations to:
 - a. support SSS's 2019 budget request, and
 - b. acquire approval of municipal-level GHG reduction targets and action plan (see Item 3.2).

3.2 Municipal-level climate change action plan update

1. Midland: Letter of Understanding reviewed by A. Campbell and J. Skorobohacz, SSS to send draft action plan to A. Campbell to distribute amongst staff for comment.
2. Penetanguishene: Staff commenting on draft plan till Mar 1, A. Betty to bring staff report to COW on Mar-27, 2019 for endorsement.
3. Georgian Bay: On hold. SSS has been instructed to send all correspondence to Jessica Gunby (Clerk) in the interim until a replacement is hired.
4. Severn: SSS to send draft action plan to A. Plunkett to distribute amongst staff for comment.
5. Oro-Medonte: I. Veitch met with R. Dunn and A. Leigh re: SSS 2019 budget request, staff report tentatively scheduled to go before Council either Feb 27 or

Mar 13 (TBC). FCM rep and SSS tentatively scheduled to present on Mar 27th pending outcome of staff report.

6. Tiny: Met with Administrative and Public Works managers of 17-Jan-2019 to review draft, presentation to all department heads scheduled for Mar-13th, delegation to Council TBD.
7. Tay: Department heads review session held on 28-Feb-2019 with expectation to take plan to Council on 13-Mar-2019 through a staff recommendation (per P. Dance, Director of Public Works) for endorsement. SSS will be present at Council to answer questions, with no deputation to Council by SSS at this time.

4.0 SSS 2019 work plan items

4.1 Draft letter to CAOs and Council re: Strategic Plan update

- Update to be provided at the meeting



DRAFT - Letter to
CAOs requesting cli

5.0 SSS budget

5.1 28-Feb-2019 financial statement



Profit_Loss_Feb 28
2019.pdf

5.2 County of Simcoe – Arts, Culture and Heritage grant update

- Approved to extend deadline of grant to Mar-2020

5.3 2019 budget requests

- Midland: Invoice received, account set up in Engineering to hold expenditure
- Penetanguishene: Invoice sent 19-Feb-2019 to A. Betty
- Georgian Bay: Invoice received, on hold till approval of budget in Mar-2019
- Severn: Cheque received 28-Feb-2019
- Oro-Medonte: Under review
- Tiny: Invoice sent 19-Feb-2019 to D. Taylor
- Tay: Invoice sent 19-Feb-2019 to J. Sanders

5.4 FCM Climate Change staff grant

GMF Council and FCM Executive upheld their original decision to deny our application MCIP 16206 for the Climate Change Staff Grant program.



LTR-MCIP16206_CCS
G_Denial2_2019-03-1

6.0 Other business and roundtable updates

6.1 SSS and SC Terms of Reference (pages -)



SC-SSS-TermsOfReference-2018-Amende

6.2 Election of 2019-2022 SC Chair

6.3 Roundtables

7.0 2019 SSS and SC meeting schedule (page)

Adjournment

Next meeting	When	April 11, 2019
	Time	10:00am to 12:00pm
	Where	SSS office, 105 Fourth St. Midland

Date	Time	Purpose
Thursday, January 10, 2019	10am-12pm	• Presentation of 2019 work plan items by V. Ervick
Thursday, February 7, 2019	10am-12pm	• Status of Council endorsement of municipal level climate change action plans • Best practice report review and submission to Councils/staff, re: climate change, GHGs, PCP program commitment and strategic plans
Thursday, March 7, 2019	10am-12pm	• Status of Council endorsement of municipal-level climate change action plans • Best practice report review and submission to Councils/staff, re: GHGs and asset management regulation requirements (climate policy) • Review of revised OTF Grow Grant for May submission (<i>Re: LCCAP Implementation Plan, Strategy 1, Rec.1</i>)
Thursday, April 11, 2019	10am-12pm	• Best practice report review and submission to Councils/staff, re: climate change, GHGs and CDM plans
Thursday, May 9, 2019	10am-12pm	• Best practice report review and submission to Councils/staff, re: climate change, GHGs and emergency management plans • Final review of OTF Grow Grant for submission
Thursday, June 6, 2019	10am-12pm	• Status of Partners for Climate Protection (PCP) program milestone progress • Status update of annual GHG data collection and analysis
Thursday, July 11, 2019	10am-12pm	• Status update of annual GHG data collection and analysis • Review of newsletter #1 (bi-annual progress report #1)
Thursday, August 8, 2019	10am-12pm	• Status update of annual GHG data collection and analysis • Release of newsletter #1 (bi-annual progress report #1)
Thursday, September 5, 2019	10am-12pm	• Status update of annual GHG data collection and analysis • Review of 2020 budget request letters to municipalities
Thursday, October 10, 2019	10am-12pm	• Completion of annual Partners for Climate Protection program reporting • Review of 2020 work plan items
Thursday, November 7, 2019	10am-12pm	• Review of newsletter #2 (bi-annual progress report #2) • Discussion of reporting requirements for FCM Annual PCP Members Survey • Presentation of 2020 work plan items
Thursday, December 5, 2019	10am-12pm	• Release of newsletter #2 (bi-annual progress report #2)

¹ All meetings take place at the SSS office, located at 105 Fourth Street, Midland unless otherwise stated